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 www.hawkmtnlabs.com

DIRECTIONS: Ink only; Complete legibly; Gray areas are for lab use only; Incomplete, damaged, or illegible COC will delay your sample(s)

HML Customer ID: _____

Report To: Name _____ Email _____ Address _____ City _____ State _____ Zip _____ Phone _____	Project ID: _____	SF-SOLID FUEL	OIL	FM-FILTER MEDIA	OT-OTHER
Invoice To: Name _____ Email _____ Address _____ City _____ State _____ Zip _____ Phone _____		ANALYSES TO BE PERFORMED			

WO#	SAMPLE DESCRIPTION/LOCATION	DATE OF SAMPLING	TIME OF SAMPLING	TOTAL # OF CONTAINERS	SAMPLE TYPE													
			am															
			pm															
			am															
			pm															
			am															
			pm															
			am															
			pm															
			am															
			pm															
			am															
			pm															

SAMPLED BY:

Relinquished by: _____ Date/Time: _____	Received by: _____ Date/Time: _____
Relinquished by: _____ Date/Time: _____	Received at lab by: _____ Date/Time: _____
Relinquished by: _____ Date/Time: _____	Logged in by: _____ Date/Time: _____

Requested turn around time: ROUTINE or RUSH by: _____
 Report By: WEB EMAIL MAIL FAX Email/Fax: _____

Recieved by: HML _____ Walk In _____ Courier _____ FED EX _____ UPS _____ USPS _____	Receipt Info: Samples intact: Y / N COC intact and complete? Y / N Adequate Samples? Y / N Completed By: _____ Chain Checked By: _____	Amount: \$ _____ Paid by: Cash _____ Credit Card _____ Check _____ # _____	Remarks <div style="font-size: 48px; opacity: 0.5; text-align: center;">Lab use only</div>
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TERMS AND CONDITIONS

CONFIDENTIALITY ... Confidentiality is maintained in all our dealings with clients. Agreements are signed willingly. We assume our clients will respect relationships of trust and not use HawkMtn Labs' name and/or data in a manner that might cause harm to our reputation and/or business.

CREDIT TERMS ... Clients with HawkMtnLabs, Inc. approved credit, terms are net 30 days. Clients with accounts open past 60 days are placed on COD status and reports will be held for payment. Fees are charged or directly billed to client. We must have a signed statement for third party billing.

RUSH ANALYSIS ... An additional charge is required for rapid reporting.

REPORTS ... Reports may not be reproduced, except in full, without prior written approval. Additional charges will be necessary for customized reports or extra copy reports. No reports or copies will be sent to anyone other than the client unless the client requests us to do so in writing.

SAMPLE IDENTIFICATION ... All samples submitted must be accompanied by a chain of custody form which will list sample ID, sample type; analysis required and date and time of sample collection. Include the date the results are needed and the correct reporting and billing address.

LIABILITY ... HawkMtn Labs, Inc. represents that work will be performed in accordance with professional standards and sound laboratory practice, but no warranty, expressed or implied, is made. The sole and exclusive responsibility of HawkMtn Labs, Inc. will be to redo any deficient work at HawkMtn Labs' expense.